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REGULATION

LOGISTICS

DRAFT 26 March 1954

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SUPPLY

GENERAL CONCEPTS AND POLICIES

25X1A Rescission: CIA Regulation No. [REDACTED] "Procurement and Supply Manual"
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1. GENERAL

- a. This Regulation prescribes the basic policies, responsibilities, and authorities for the acquisition and disposition of, and accountability for supplies and equipment on a worldwide basis. Individual subjects in the field of supply are covered by specific Regulations in the [REDACTED] through [REDACTED] series and will be supported by detailed procedures published in handbook form.
- b. Regulations [REDACTED] apply to all material used by the Agency except "Real Property" as defined in [REDACTED]. The provisions of these Regulations are applicable to headquarters and all [REDACTED] field installations/which are governed by the regulations of their cover facility.

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2. COMPOSITION OF THE AGENCY SUPPLY SYSTEM

- a. The Agency supply system embraces all elements and activities of the Agency engaged in the acquisition, warehousing, and issue of equipment and supplies which are the property of or are under the control of the United States Government. The supply system includes the Logistics Office at headquarters, its [REDACTED], and all depot and supply activities operated by other Agency components.

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b. For clarification and definition, the basic components constituting the Agency supply system are:

(1) General Depots

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General depots are those major [REDACTED] which are under the direction and control of the Logistic Office, and which serve as area supply centers for any and all classes of material and as procurement, repair, or manufacturing centers or any combination thereof.

(2) Specialized Depots

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Specialized depots are [REDACTED] under the direction and control of the Logistics Office which furnish only specific classes of supplies or which serve specifically designated activities only.

(3) Field Depots

Field depots are foreign supply establishments under the operational and administrative supervision of Senior Representatives, and which serve the purpose of either general or specialized depots.

(4) Station or Activity Supply Centers

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Supply centers consist of any activities, generally under the direction and control of Chiefs of Missions or Stations, or heads of [REDACTED], which are authorized to procure, store, and issue supplies and equipment.

3. POLICY

a. Effective control shall be maintained, to the optimum degree compatible with operational security limitations, over the acquisition, inspection,

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warehousing, packing, maintenance, issue, use, and disposition of all supplies and equipment in the possession of Agency components and activities regardless of where located.

- b. Accountability shall be maintained throughout the chain of command over all Agency supplies and equipment unless authority is granted by the Deputy Director (Administration) to drop accountability for property issued in specified geographic areas or to specific activities or projects. Senior Representatives may, in the event of an emergency which precludes obtaining headquarters approval, also grant authority to drop accountability in which case an immediate report of the authorization granted and the justification therefor will be submitted through appropriate administrative channels to the Chief of Logistics. The determinative factors which must be predominant in any authorization to drop accountability are that:

- (1) The maintenance of accountability would seriously impair operational effectiveness or operational security; or
- (2) The nature of the activity requiring the supplies and equipment is such that the property will probably be consumed, lost, necessarily abandoned, or will be unrecoverable in the normal conduct of the activity.

- c. In recognition of the fact that the sources and channels of supply for Agency activities are highly diverse, accountability shall normally be established to include each component, installation, or activity authorized to receive bulk quantities of equipment and supplies or authorized to undertake independent procurement.

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4. RESPONSIBILITIES

- a. The Deputy Directors (Plans), (Intelligence), and (Administration), the Director of Training, the Assistant Directors for Communications and Personnel are responsible for ensuring that plans, programs, projects and activities requiring logistical support are coordinated with the Chief of Logistics.
- b. The Chief of Logistics is responsible for:
- (1) Determining material requirements in coordination with operational components of the Agency including planning assistance and furnishing requirements for support of Agency operations.
 - (2) Ensuring that property control and accountability concepts prescribed in these Regulations are established and maintained by all activities under his jurisdiction.
 - (3) Establishing, maintaining, and controlling strategic reserve material on a worldwide basis.
 - (4) Furnishing technical guidance and assistance on all problems pertaining to supply control and accountability.
 - (5) Technical inspection of all supply and accountability activities.
- c. The Chief, Technical Services Staff, the Assistant Director for Communications, and the Chief, Medical Staff, are responsible for furnishing technical advice and assistance to the Chief of Logistics, Senior Representatives, Chiefs of Missions and Stations, and heads of [REDACTED] 25X1A6A installations concerning storage, maintenance and other technical matters involving material within their sphere of specialization.

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d. Senior Representatives have primary responsibility for ensuring that the property control and accountability concepts prescribed in these Regulations are established and maintained by all installations and activities under their jurisdiction. In areas where no Senior Representative has been assigned, this primary responsibility is charged to each Chief of Mission or Station, or other senior official directly responsible to headquarters. It is also charged to heads of [REDACTED]

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e. Station and Mission Chiefs and heads of [REDACTED] have direct responsibility for establishing and supervising such points of property control and accountability as will ensure the most effective compliance with these Regulations by the various activities under their supervision and control.

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